IB Visual Arts Exhibition Final Checklist

Student Name: _____

Level (HL/SL): _____

Exhibition Theme: _____

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1. Artwork Selection & Preparation

☐ Required number of artworks selected (SL: 4–7, HL: 8–11)

☐ Variety of media included (SL: at least 2, HL: at least 3)

☐ Artworks are fully completed, refined, and mounted if necessary

☐ Each artwork has been reviewed for quality, concept, and craftsmanship

☐ Any fragile or mixed media works have been properly secured

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2. Curatorial Rationale

☐ Written within word limit (SL: up to 400 words, HL: up to 700 words)
☐ Clearly explains the exhibition theme and artistic intent
☐ Justifies the selection and arrangement of artworks
☐ Discusses media choices and technical approaches
☐ Well-structured, proofread, and formatted correctly

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3. Exhibition Layout & Display

☐ Exhibition layout planned and approved
☐ Works arranged in a logical and visually engaging manner
☐ Proper spacing between artworks to avoid overcrowding
☐ Eye-level placement considered for key pieces
☐ 3D, digital, or multimedia works displayed securely
☐ Lighting tested and adjusted for best visibility

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4. Artwork Labels

☐ Each artwork has a professional label with:

☐ Title of artwork
☐ Artist's name
☐ Medium
☐ Dimensions
☐ Year created

☐ Labels printed in a clean, legible font and consistent size
☐ Labels positioned neatly and securely attached

5. Exhibition Maintenance & Safety

☐ All artworks are securely mounted/framed to prevent damage
☐ The exhibition space is clean and organized
☐ Fragile artworks protected from accidental damage
☐ No direct sunlight or humidity affecting artworks
☐ Emergency repair materials available (tape, labels, extra prints, etc.)

6. Final Walkthrough & Documentation

☐ Full walkthrough completed to check for any final adjustments
☐ Photos of the exhibition taken for documentation
☐ Exhibition meets IB Visual Arts assessment criteria
☐ Teacher approval received before final submission

Teacher Feedback & Suggestions: